
EFFECTIVE DATE: Not Set**POLICY & PROCEDURE TITLE:**

Pharmacy Residency - Program Closure Policy and Procedure

REVIEW BY: Not Set

As with all St. Mary Medical Center (SMMC) policies, we strive to advance our mission: “We, St. Mary Medical Center and Trinity Health, serve together in the spirit of the Gospel as a compassionate and transforming healing presence within our communities. As a community of caring people, we are committed to extending and strengthening the healing ministry of Jesus.” By so doing, we live out our values of Reverence, Commitment to those who are Poor, Justice, Stewardship, Integrity and Excellence. As a Catholic Health System, we are also guided by the Ethical and Religious Directives for Catholic Healthcare Services as promulgated by the U.S. Conference of Catholic Bishops.

PURPOSE

St. Mary Medical Center (SMMC) considers a reduction in size or closure of a Pharmacy Residency Program a serious action. It is a goal of SMMC and the Residency Advisory Committee (RAC) to avoid the reduction in the size of or the closure of ASHP-accredited or pre-accredited programs. However, business, training, or related circumstances may require closures and/or reductions in the size of a particular program that is in good standing with ASHP, or the closure of SMMC itself. This policy delineates the responsibilities of leadership when the closure of the pharmacy residency program is necessary, or should the program be required to reduce its complement.

POLICY

To accomplish any closure or reduction in the size of the PGY1 pharmacy residency program with minimal impact on the ability of the residents currently in training to complete the program.

PROCEDURE

1. If SMMC leadership, the RAC, or other supervising bodies intend to reduce the size of or close the pharmacy residency entirely, or when SMMC intends to close, SMMC leadership and the pharmacy RAC will inform the affected residents as soon as possible.
2. In the event the RAC decides to reduce the number of positions in the pharmacy residency program, that reduction in size will occur following the completion of the current residency period, allowing currently enrolled residents to complete the residency program.
3. If a decision is made voluntarily to close the residency program, the RAC will establish a phase-out plan that allows currently enrolled residents to complete their training if possible.

SCOPE/APPLICABILITY

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Pharmacy residents, Residency Program Director, and preceptors.

DEFINITIONS

None

RESPONSIBLE DEPARTMENT

Further guidance concerning this Policy may be obtained from the PGY1 Pharmacy Residency Program.

RELATED PROCEDURES AND OTHER MATERIALS

None