
EFFECTIVE DATE: 01/20/2025

POLICY & PROCEDURE TITLE:
Pharmacy Residency Licensure Policy

REVIEW BY: 01/20/2027

PURPOSE

To outline requirements for pharmacist licensure for PGY1 pharmacy residents (“Residents”).

POLICY

Residents must obtain pharmacist licensure to practice in Pennsylvania within 120 days from the start of the residency program. If the resident fails the NAPLEX or law exam during this period, the resident is allowed to re-take the test. If the resident is not licensed by the 120-day deadline, the resident will be dismissed from the PGY1 Pharmacy Residency Program (“Program”).

PROCEDURE

1. All incoming Residents will apply for pharmacist licensure to the Pennsylvania State Board of Pharmacy if they do not already have an active Pennsylvania Pharmacist license.
 - a. Further guidance on this process may be obtained from the Pennsylvania Department of State, Board of Pharmacy [website](#).
2. When licensure is obtained electronically the Residency Program Director (RPD), Residency Program Coordinator (RPC), and staffing longitudinal preceptor should be notified via email.
3. When the physical license is obtained a copy should be emailed to the RPD and Inpatient Operations Manager.
4. Any Resident who is unable to obtain licensure within 120 days of the start date of the residency year will be dismissed from the Program and employment will be terminated.

SCOPE/APPLICABILITY

PGY1 Pharmacy Residency

RESPONSIBLE DEPARTMENT

Further guidance concerning this Policy may be obtained from the PGY1 Pharmacy Residency Program

RELATED PROCEDURES AND OTHER MATERIALS

[Accreditation Standards for PGY1 Pharmacy Residencies - ASHP](#)